



## BENCHMARK

AUDIT/ANALYSIS/ADVISOR

### *List of services provided:*

<p><i>Reputation management</i></p>	<ul style="list-style-type: none"> <li>- PR (advertising, placement of materials in media, analytical journalism and journalistic investigations)</li> <li>- GR (optimal interaction with public authorities)</li> <li>- Reputation management (creation of Client's image pages, support and development on the Internet)</li> <li>- Media support (preparing and holding press conferences, PR-actions aimed at presentation of the Client's activities, the Client's company and counteraction negative information from third parties / TOP resources)</li> </ul>
<p><i>Administrative services</i></p>	<ul style="list-style-type: none"> <li>- Consulting on compiling reports on economic activity as a business entity, reporting as a citizen, including e-declarations</li> <li>- Support for general legal issues</li> <li>- Office work and document registration</li> <li>- Provision of financial reports</li> <li>- Accounting</li> <li>- Collection and storage of administrative documents</li> <li>- Payment of bills and taxes, compliance with tax laws</li> </ul>
<p><i>Taxes / services for international tax planning</i></p>	<ul style="list-style-type: none"> <li>- Planning avoidance of double taxation for family companies and real estate</li> <li>- Counseling on local and international taxation</li> <li>- Financial migration of the company</li> <li>- Preparation of tax returns (including for the country of residence)</li> <li>- Counseling on taxes</li> </ul>
<p><i>Asset management / investment services</i></p>	<ul style="list-style-type: none"> <li>- Diagnostics of general financial situation</li> <li>- Determination of the investment objective of the family</li> <li>- Definition of risk profile and investment horizon</li> <li>- Asset allocation and investment strategy</li> <li>- Valuation of securities</li> <li>- Opening bank accounts for family members</li> <li>- Managing of banking relationships and advising thereon</li> </ul>
<p><i>Services for status planning</i></p>	<ul style="list-style-type: none"> <li>- Structuring of assets and investments for tax planning purposes</li> <li>- Advising on the right of ownership, asset management and their distribution</li> <li>- Structures to protect privacy and status</li> </ul>

<p><i>Monitoring and reporting services</i></p>	<ul style="list-style-type: none"> <li>- Consolidated report on all bank accounts</li> <li>- Consolidated report on all family assets (including non-banking assets)</li> <li>- Consolidated report on profitability</li> <li>- Profitability report with risk adjustment and risk identification</li> <li>- Notification of risks</li> <li>- Proposal of on-line reporting system</li> </ul>
<p><i>Trust and corporate services</i></p>	<ul style="list-style-type: none"> <li>- Consulting on registration and management in different jurisdictions</li> <li>- Family stock of shares management</li> <li>- Selection of appropriate jurisdictions for trusts and other corporate structures</li> <li>- Registration, administration and coordination of trusts and other corporate structures</li> <li>- Cost control of the company</li> <li>- Search for registered office premises</li> </ul>
<p><i>Services related to real estate</i></p>	<ul style="list-style-type: none"> <li>- Real estate consulting</li> <li>- Real estate search by request</li> <li>- Access to elite non-market properties</li> <li>- Creation of a real estate portfolio</li> <li>- Assistance in acquiring administrative property</li> <li>- Support for real estate sale</li> <li>- International property management</li> <li>- Ensuring the privacy of private facilities</li> <li>- Real estate / mortgages financing</li> </ul>
<p><i>Business development / investment banking managing / direct investment services</i></p>	<ul style="list-style-type: none"> <li>- Consulting on mergers and acquisitions</li> <li>- Support for public / first placement of shares</li> <li>- Financial structuring</li> <li>- Search for potential business partners</li> <li>- Support for increased funding through additional share issue</li> <li>- Private investment. Investing in private business</li> </ul>
<p><i>Charity and philanthropy services</i></p>	<ul style="list-style-type: none"> <li>- Philanthropy planning</li> <li>- Assistance and guidance during charity funds creation and maintenance</li> <li>- Support in the formation of a charitable strategy</li> <li>- Technical advice on charity and charity organizations management</li> <li>- Preparation and provision of charitable initiatives</li> <li>- Organization of fundraising events</li> <li>- Supporting the work of a charity structure (through the family office) in order to provide the opportunity of all stakeholders participation</li> </ul>
<p><i>Insurance services</i></p>	<ul style="list-style-type: none"> <li>- Assessing the insurance portfolio and offering new insurance policies</li> <li>- Revision and improvement of the existing insurance policy</li> <li>- Organization of international medical insurance</li> <li>- Support for insurance against abduction and ransom</li> <li>- International insurance of personal liability</li> <li>- Insurance of special assets, for example, aircraft, yachts, art works, etc.</li> </ul>
	<ul style="list-style-type: none"> <li>- Support for the property planning and structuring</li> </ul>

<p><i>Property planning services</i></p>	<ul style="list-style-type: none"> <li>- Support for drawing up the will / last will</li> <li>- Preparation of a marriage contract</li> <li>- Support for concluding prenuptial agreements</li> <li>- Retirement planning</li> <li>- Will execution services</li> </ul>
<p><i>Budgeting and cash management services</i></p>	<ul style="list-style-type: none"> <li>- Determination of the state actual size and the state of current income; diagnostics of the need of short-term and medium-term liquidity, as well as long-term goals</li> <li>- Cash flow planning</li> <li>- Private accounting</li> <li>- Cash flow management (payment of bills, acceptance, and delivery of funds, budgeting, etc.)</li> </ul>
<p><i>Services for family capital management</i></p>	<ul style="list-style-type: none"> <li>- Assistance in family capital management</li> <li>- Settlement of inheritance issues in a family company</li> <li>- Support for the protection of inheritance</li> <li>- Establishment of a family code of rules</li> <li>- Assistance for family membership</li> <li>- Support of family council meetings</li> <li>- Family members mentoring</li> <li>- Individual training in accordance with the needs of the family</li> </ul>
<p><i>Aircraft, yachts, works of art, horses and other</i></p>	<ul style="list-style-type: none"> <li>- Support for the acquisition and sale of aircraft, yachts, classic cars, horses and other valuables</li> <li>- Financing of aircraft, yachts</li> <li>- Refinancing of aircraft, yachts, revision of existing agreements</li> <li>- Creating effective tax schemes for yachts, aircraft, and works of art</li> <li>- Providing on-line digital images of works of art, etc.</li> <li>- Detailed description of assets for their insurance</li> <li>- Organization of works of art restoration and storage</li> <li>- Works of art assessment, assistance with exportation abroad</li> </ul>
<p><i>Services related to moving to another country</i></p>	<ul style="list-style-type: none"> <li>- Analysis of legislation and other benefits of moving to another country</li> <li>- Support for changing the place of residence</li> <li>- Assistance in obtaining international residence permits</li> <li>- Assistance in selecting a foreign educational institution and submitting an application thereto</li> </ul>
<p><i>Family / general support</i></p>	<ul style="list-style-type: none"> <li>- Organization of trips</li> <li>- Personal secretary services</li> <li>- Concierge services</li> <li>- Domestic staffs hire (nannies, cooks, drivers, private tutors, etc.)</li> <li>- Home staff managing</li> <li>- Organization of family events (weddings, birthdays, etc.)</li> <li>- Supporting children in getting education</li> <li>- Property acquisition, insurance and delivery</li> </ul>
<p><i>Other services</i></p>	<ul style="list-style-type: none"> <li>- Construction audit (compliance with building codes and regulations, project documentation)</li> <li>- Technical quality control of construction and installation works</li> <li>- Expert evaluation of real property items</li> <li>- Real property engineering support services (construction, reconstruction, overhaul, installation of equipment, calculation of the estimated cost of work)</li> </ul>

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|  | <ul style="list-style-type: none"><li>- Consulting services on issues related to residential real estate, industrial facilities, engineering networks, application of new technologies in construction, determination of construction costs</li><li>- Real property pre-design survey</li><li>- Express examination</li><li>- Preparation and execution of permits for real property</li><li>- Land allocation and receipt of a land act</li><li>- Real property technical condition pre-sales inspection and consulting on the agreement feasibility</li><li>- Adaptation of project documentation and support in passing state expertise</li><li>- Protection of contractors' interests in technical and legal matters</li><li>- Advocating the interests of the parties in the construction industry</li><li>- Pricing in construction, analysis of the facility value</li><li>- Marketing research of the building materials and equipment market, its application in the construction</li><li>- Project management throughout the life of the project</li><li>- General contracting services</li></ul> |
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*Wish you every success and look forward to mutually beneficial cooperation*

*The "Benchmark Group"*

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